



**UNIVERSITY LIBRARY
UNIVERSITY OF CALCUTTA**

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APPLICATION FOR REFERENCE FACILITIES

Ph.D. student/ Provisional Ph.D. student/ Research Fellow/ Professor/ Officer/
Re-employed Professor/ Retired Professor/ Guest Professor, etc. for Library
Lending Facilities in the Libraries of the University of Calcutta.

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Valid upto
Issued on
Amount paid on

Signature of the dealing staff

Recommended by

HoD/Supervisor (in case of registered Ph.D. student)

Head of the Department (in case of other categories)

Name :

Department :

Signature with seal :

To
The University Librarian
University of Calcutta
Kolkata-700073

Dear Sir,

I, (in Block Letter) have been the registered/
appointed as a/ an Ph.D. student/ Provisional Ph.D. student/ Research Fellow/ Professor/ Officer/
Re-employed Professor/ Retired Professor/ Guest Professor etc. in the Department of
..... University of Calcutta and have been studying under
the supervisor of Prof./ Dr. / Shri
My subject of Research in.....
and Date of Joining is

Kindly allow me to enjoy reading facilities of the University Library.

Yours faithfully.

Signature of applicant

Date :

Address :

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NOTE :

As per Memo No. Dt. applicant may be granted facilities of the Library for the period up to or the date of the submission of thesis, whichever is earlier under usual procedures, as an Ph.D. student/ Provisional Ph.D. student/ Research Fellow/ Professor/ Officer/ Re-employed Professor/ Retired Professor/ Guest Professor etc.

Assistant University Librarian
University of Calcutta

University Librarian
University of Calcutta